

New Durham Parks and Recreation

Meeting Minutes 09/08/2014

New Durham Library 7PM

Call to Order at 6:59PM

Attendance: Kristyn Bernier, Jennie Nyman, Patti Luckern, Doug Perkins, Sherri Brulotte, Nichole Hunter

Excused: Dot Veisel

No Public Input

The Commission wanted to publicly thank Nichole for the tremendous job she has done by jumping in and keeping things running in interim. Her organizational skills have been an amazing asset, and she has cleaned out the recreation office, concession stand, and has generated lists and spreadsheets as she goes along. The public is reminded that she is new to the position and is learning as she goes. She has been flexible and accessible, handling programming, staffing and administrative duties.

Budget is due by September 12, 2014. Kristyn will handle it. The group went over figures briefly. Doug suggested replacing the home plates on the fields for next year.

Bobby Hamilton is working on the retaining wall and has the excavation done. Nicole was asked to have him clean up the walking path as well.

The soccer "to do" list was reviewed. David Gray will be offered hours to clean up the beach and line the fields, as well as help Nicole move things into the new shed. If David cannot line the fields this week, Kristyn will. Kristyn will be opening the concession stand. Nicole was given the go-ahead to purchase items for the stand. Kristyn will be picking up the t-shirts, size 3 balls, and hand pumps for opening day. Doug offered to assist on Saturday morning. Jennie said she would be around to close the stand.

Nichole was advised that each team is responsible for filling the concession stand with parents. Kristyn advised her that coverage can be one person from 8-10:30, 2 people from 10:30 to 1:00, and then one person from 1-3. She was advised that the stand can be closed down at 3PM.

Refs are all set for the games.

The shed was delivered and placed along the fence on Smitty's Way. Nichole will be using it to move things from the town hall and concession stand.

The water testing was confirmed to have been done. This is the responsibility of the Health Officer in town.

The Facebook page looks fantastic!

Kristyn will be getting out information on the Craft Fair for 2014. The date is December 6, 2014.

Nichole has seniors who would like to have Bingo again, however once soccer and the daycare are squared away, that will be the next program. Cribbage is continuing.

Nichole was asked to have the beach porta potties removed and have the company remove the ball field units on Nov. 1.

Nichole was reminded to check on the phone stipend. There was a glitch with the finance office, and no credit card was issued to her despite Kristyn's request on August 1, 2014.

Nichole was reminded to submit mileage on a monthly basis so we can better budget on that line.

Jennie will be working with Nichole regarding needs for first aid, beach items and the shed at the beach.

Kristyn asked all commissioners to review minutes from the past three months for approval at the October meeting.

The day care is off to a great start. There are 13 contracted children. None of the families who owe us money have returned. Nichole will be looking for some additional part time staff for subbing and filling in. The kids are really enjoying the activities and the structure. An additional phone line will be needed for the day care so that the director and staff can each have a line.

The group chose October 22, 2014 as the next meeting date at 7PM at the Library.

Kristyn Bernier made the motion to go into non-public session per RSA 91-A:3, II. A, b, c. Sherri Brulotte seconded the motion. A roll call was taken with all aye. Non-public entered into at 8:55PM. See separate minutes.

The commission came out of non-public at 9:49PM.

Kristyn Bernier motioned to hire Nichole Hunter as the part time, contracted Kid Connection director for 15 hours per week with a contract time of September through June 30, 2014. Seconded by Jennifer Nyman. Motion passed unanimously.

The day care director will have a different contract for the summer care/day camp program when that is established. The group will begin working on that in January.

Kristyn Bernier motioned to adjourn at 9:50PM, seconded by Doug Perkins. Motion passed unanimously.

Respectfully submitted,

Kristyn Bernier, Chair.